

## **EDITED KSA LISTING**

### **CLASS: Building Maintenance Worker, Correctional Facility**

*NOTE: Each position within this classification may be required to possess all or some of these knowledge, skills or abilities.*

#	Knowledge, Skill, Ability
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	<b>Knowledge of:</b>
<b>K1.</b>	General knowledge of common methods, practices, and materials used in maintenance and repair work of building facilities.
<b>K2.</b>	Basic knowledge of common methods, practices, and materials used in cleaning building facilities.
<b>K3.</b>	General knowledge of various tools used in building maintenance and repair work and their proper use and care.

	<b>Skill to:</b>
<b>S1.</b>	Perform a variety of semiskilled maintenance and repair tasks in order to maintain acceptable condition of the building facilities.
<b>S2.</b>	Follow written and verbal directions to ensure task is completed in a safe and efficient manner.
<b>S3.</b>	Prepare a variety of written reports to provide information and to document task completed.
<b>S4.</b>	Effectively communicate (written/verbally/listening) for the purpose of disseminating, sharing and receiving information with staff/inmates and to establish and maintain the respect and cooperation of others.

	<b>Special Personal Characteristics:</b>
<b>SPC1.</b>	Persons appointed to positions in this class must be reasonably expected to have mechanical aptitude to assist in analyzing and troubleshooting building facilities repairs.

	<b>Special Physical Characteristics:</b>
<b>SPHYC1.</b>	Persons appointed to positions in this class must be reasonably expected to have and maintain sufficient strength, agility, and endurance to perform during demanding (physical, mental, and emotional) situations encountered on the job without compromising their health and well-being or that of their fellow employees or that of inmates.
<b>SPHYC2.</b>	Assignments and projects may include sole responsibility for the supervision of inmates and/or the protection of personal and real property.